



Ventura County Special Districts Association

VENTURA COUNTY SPECIAL DISTRICTS

Bell Canyon Community Services District

Blanchard/Santa Paula Public Library District

Calleguas Municipal Water District

Camarillo Health Care District

Camrosa Water District

Casitas Municipal Water District

Channel Islands Beach Community Services District

Conejo Recreation & Park District

Hidden Valley Municipal Water District

Ojai Valley Sanitary District

Oxnard Harbor District

Pleasant Valley County Water District

Pleasant Valley Recreation & Parks District

Rancho Simi Recreation & Parks District

Saticoy Sanitary District

Triunfo Water and Sanitation District

United Water Conservation District

Ventura Port District

Ventura River Water District

AGENDA Tuesday, December 5, 2023, 5:30pm

Camarillo Health Care District
3639 E. Las Posas Road, Bldg F, Sequoia Rooms 1 & 2
In-Person Meeting - No Virtual Participation Available

Dinner catered by DJ's Catering: \$25 Entrée, Salad & Dessert

Prefer you pay in advance

Check Payable: Brian Pendleton, c/o VCSDA
PO Box 70, Camarillo, CA 93011

1. Call to Order

Ralston

- Flag Salute
- Roll Call
- Welcome & Self Introductions

Thomas
Ralston

ACTION ITEMS

2. Approval of Minutes

Ralston

- October 3, 2023 Meeting

Motion:

Second:

Vote:

3. Treasurer Report

Pendleton

- Financial Review

Motion:

Second:

Vote:

REPORTS & ANNOUNCEMENTS

4. Guest Speaker

Dinner Sponsor

Jordan Chriss
Sitelogiq

5. Member Announcements

6. Reports

- CSDA Report

Magner (CSDA President)

- CSDA Update

TBD

- Legislative Update

Freeman (Vice Chair RSRPD)

- LAFCo Update

Avila (Special District Rep, LAFCo)

7. New Business

8. Adjournment to next meeting on February 6, 2024

President—Kara Ralston
Vice President—Jacque McMillan

Treasurer—Brian Pendleton
Secretary—Brandie Thomas



Ventura County Special Districts Association

VCSDA MEETING MINUTES

Approved

Date:
Motion:
Second:

Tuesday, October 3, 2023

VENTURA COUNTY SPECIAL DISTRICTS

MEMBERS

- Bell Canyon Community Services District
- Blanchard/Santa Paula Public Library District
- Calleguas Municipal Water District
- Camarillo Health Care District
- Camrosa Water District
- Casitas Municipal Water District
- Channel Islands Beach Community Services District
- Conejo Recreation & Park District
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- Ojai Valley Sanitary District
- Oxnard Harbor District
- Pleasant Valley County Water District
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- Triunfo Water and Sanitation District
- United Water Conservation District
- Ventura Port District
- Ventura River Water District

The October 3, 2023 meeting of the Ventura County Special District Association was held in person at Camarillo Health Care District. No virtual participation was available for this meeting.

1. CALL TO ORDER

The meeting was called to order at 5:45 p.m. President Ralston asked Anthony Acosta with The KYA Group to lead the group in reciting the Pledge of Allegiance.

President Ralston welcomed everyone to the meeting and then called roll:

Members in attendance included: (7 of 19 Districts participating)

Bell Canyon Community Services: Richard Levy, Greg McHugh, Dennis Zine

Calleguas Municipal Water: Raul Avila, Jacque McMillan, Thibault Robert

Camarillo Health Care: Kara Ralston, Michelle Rogers, Brandie Thomas

Conejo Recreation and Park: Marissa Buss, Nellie Cusworth, Jim Friedl, Chuck Huffer, George Lange

Pleasant Valley Recreation and Parks: Elaine Magner, Mark Malloy, Mary Otten

Rancho Simi Recreation and Parks: Elaine Freeman, Kate O'Brien

Ventura River Water: Bruce Kuebler

Members of the Public attending:

Fire Chief - Dustin Gardner

LAFCo - Kai Luoma

The KYA Group - Anthony Acosta

2. APPROVAL OF MINUTES: BOARD MEETING AUGUST 1, 2023

Motion to approve the Minutes from the August 1, 2023 membership meeting, Elaine Freeman; Second, Jacque McMillan; Voice vote: Kate O'Brien abstained; Motion carries.

3. TREASURER'S REPORT

In Mr. Pendleton's absence, President Ralston reported on the August 2023 and September 2023 balance sheets. Motion to receive and file VCSDA Balance Sheets and Profit and Loss Statements from August 2023 and September 2023, Elaine Magner; Second, Mark Malloy. Voice vote: All in favor, none opposed. Motion carries unanimously.

President—Kara Ralston
Vice President—Jacque McMillan

Treasurer—Brian Pendleton
Secretary—Brandie Thomas

4. GUEST SPEAKER

President Ralston introduced guest speaker Ventura County Fire Chief, Dustin Gardner. Chief Gardner provided a brief background on his almost 25 year career and honor to serve Ventura County, which he calls home, and stated he is a 6th generation family of this community. He provided an overview of Ventura County Fire Department's wide-ranging response area of all cities, including unincorporated areas. With its headquarters in Camarillo, it operates 40 facilities with a \$250 million budget.

Fire Chief Gardner reported on new services provided, such as the ambulatory transport increase of four new vehicles. He informed members emergency calls go up about 6% a year, with the highest calls being medical and 17% of those from falls.

Fire Chief Gardner discussed the fire departments partnerships with other agencies to reduce risk, including water conservation, fall prevention, and fire reduction. Also, for those who want more information about fire wise communities and how to prepare oneself he encouraged them to reach out to the Ventura County Fire Department.

5. MEMBER ANNOUNCEMENTS

No member announcements were offered.

6. REPORTS

CSDA Report - CSDA President Elaine Magner announced the new field coordinator for the Coastal Network will begin November 1, 2023. She informed members dues for CSDA will be sent out this month. She reminded members that interest forms for the 2024 CSDA Committee must be in by October 6, 2023. Director Magner mentioned the 2023 CSDA Board Clerk Conference on November 6-8, 2023.

Legislative Update - Director Freeman congratulated Camarillo Health Care District for receiving the CSDA Innovative Program of the Year-Small District Award for the Adventures in VR program. She provided an overview of what the Legislative Committee does and statuses of bills. She informed the members there is a public hearing on October 26th of California Air Resources Board (CARB). She will send out information so members can review what is proposed.

LAFCo Update - Director Avila reported there was no meeting held in August. The MSR was accepted for United Water Conservation District. At the last meeting it was approved to increase reserves for legal funds and an Annual Performance Review was held for the LAFCo Executive Officer.

County Oversight Update - Nothing reported. Will be removing from future agendas and report as needed.

7. NEW BUSINESS

No new business reported.

President Ralston adjourned the meeting at 7:01 p.m. to the next VCSDA meeting on **December 5, 2023**.

Respectfully submitted,

Brandie Thomas

Brandie Thomas, Secretary to VCSDA

Ventura County Special District Association

Balance Sheet

As of October 31, 2023

	<u>Oct 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Wells Fargo Bank-Cking #0615	13,288.05
Total Checking/Savings	<u>13,288.05</u>
Total Current Assets	<u>13,288.05</u>
TOTAL ASSETS	<u>13,288.05</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	-6,591.82
Net Income	1.33
Total Equity	<u>13,288.05</u>
TOTAL LIABILITIES & EQUITY	<u>13,288.05</u>

Ventura County Special District Association

Profit & Loss

January through October 2023

	<u>Jan - Oct 23</u>
Ordinary Income/Expense	
Income	
Annual Dues	2,400.00
Monthly Dinner Income	4,400.00
	<hr/>
Total Income	6,800.00
Expense	
Accounting Exp	1,070.00
Dinner Costs	4,202.63
Dues and Subscriptions	388.00
Marketing Expense	400.00
Meeting Costs	151.91
Office Supplies	262.53
Placques	98.65
Tax, License & Fees	167.00
Website Hosting	57.95
	<hr/>
Total Expense	6,798.67
Net Ordinary Income	<hr/> 1.33
Net Income	<hr/> <hr/> 1.33

Ventura County Special District Association
Balance Sheet
As of November 30, 2023

	<u>Nov 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
City National Bank	5,000.00
Wells Fargo Bank-Cking #0615	5,954.05
Total Checking/Savings	<u>10,954.05</u>
Total Current Assets	<u>10,954.05</u>
TOTAL ASSETS	<u>10,954.05</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	-6,591.82
Net Income	-2,332.67
Total Equity	<u>10,954.05</u>
TOTAL LIABILITIES & EQUITY	<u>10,954.05</u>

Ventura County Special District Association

Profit & Loss

January through November 2023

	<u>Jan - Nov 23</u>
Ordinary Income/Expense	
Income	
Annual Dues	2,400.00
Monthly Dinner Income	4,475.00
	<hr/>
Total Income	6,875.00
Expense	
Accounting Exp	1,155.00
Contribution	2,324.00
Dinner Costs	4,202.63
Dues and Subscriptions	388.00
Marketing Expense	400.00
Meeting Costs	151.91
Office Supplies	262.53
Placques	98.65
Tax, License & Fees	167.00
Website Hosting	57.95
	<hr/>
Total Expense	9,207.67
Net Ordinary Income	<hr/> -2,332.67
Net Income	<hr/> <hr/> -2,332.67



Ventura County Chapter of the California Special Districts Association

First Tuesday, every other month:
Feb 7, April 4, June 6, Aug 1, Oct 3, Dec 5
Camarillo Health Care District
3615 E Las Posas Road Bldg F, Sequoia Rooms 1 & 2, Camarillo
(unless otherwise noted)

December 2023/January 2024

public service since 1974



From the Chair:

Kara Ralston

Do New Things!

“In the end, we only regret the chances we didn’t take.” – *Anonymous*

In the absence of time, please enjoy this excerpt from our District’s magazine to help us get motivated for the New Year!

There is much written about the power and importance of doing new and challenging things. We can all probably relate to moving through our days at the “speed of life” and wishing everything would just slow down. Well, experts say that forcing our brain to experience new challenges can make it seem as if time has slowed down.

In the spirit of motivation, think about these things:

- The last time your daily routine was disrupted, were you annoyed, or did you embrace it and roll with it?
- The last time you had a brand-new experience, did you feel energized and “awakened”?
- When you think about trying something new, does anxiety overwhelm excitement?

We spend months of prep and anticipation during the holiday season, and then, in the blink of an eye, it’s over. During these holidays and the coming year, please join me in making a conscious effort to be present in each moment. Wishing you all peace and joy in the coming New Year.

If you have a story, a picture, or a good work to share, please send it to kralston@camhealth.com for the VCSDA newsletter.

Respectfully, *Kara*



**DINNER
SPONSOR**
Dec 5, 2023

**Jordan
Chriss**

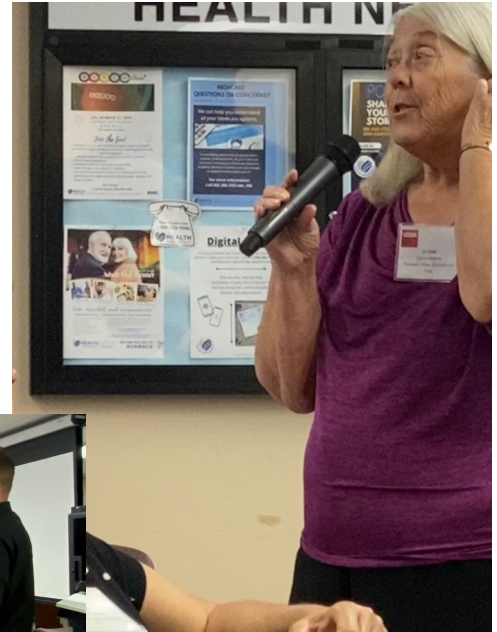
sitelogiq

Speaker Ideas Needed

Please submit speaker ideas and suggestions, along with the person’s name and contact information to kralston@camhealth.com.

One of the biggest challenges of the VCSDA “Chairship” is securing interesting, appropriate and relevant speakers. Please help! :)

Photos from October 2023 VCSDA Chapter Meeting



VCSDA Board Members



President
Kara Ralston
Camarillo Health
Care District



Vice President
Jacque McMillan
Calleguas Municipal
Water District



Treasurer
Brian Pendleton
Ventura Harbor
District



Secretary
Brandie Thomas
Camarillo Health
Care District