

Ventura County Special Districts Association

AGENDA Tuesday, June 6, 2023, 5:30pm

Camarillo Health Care District
3639 E. Las Posas Road, Bldg F, Sequoia Rooms 1 & 2
In-Person Meeting - No Virtual Participation Available

Dinner catered by DJ's Catering: \$25 Entrée, Salad & Dessert
Prefer you pay in advance

Check Payable: Brian Pendleton, c/o VCSDA
PO Box 70, Camarillo, CA 93011

VENTURA
COUNTY
SPECIAL
DISTRICTS

Bell Canyon Community Services District

Calleguas Municipal Water District

Camarillo Health Care District

Camrosa Water District

Casitas Municipal Water District

Channel Islands Beach Community Services District

Conejo Recreation & Park District

Hidden Valley Municipal Water District

Ojai Valley Sanitary District

Oxnard Harbor District

Pleasant Valley County Water District

Pleasant Valley Recreation & Parks District

Rancho Simi Recreation & Parks District

Saticoy Sanitary District

Triunfo Water and Sanitation District

United Water Conservation District

Ventura River Water District

Ventura Port District

1. Call to Order

- Flag Salute
- Roll Call
- Welcome & Self Introductions

Ralston

Thomas Ralston

ACTION ITEMS

2. Approval of Minutes

- April 4, 2023 Meeting

Ralston

3. Treasurer Report

- Financial Review
- Approval of 2023/2024 Membership Dues

Pendleton

4. Consideration of donation to SDFL Scholarship Fund

Ralston

REPORTS & ANNOUNCEMENTS

5. Guest Speaker

Brian Pendleton, GM Ventura Port District

6. Member Announcements

7. Reports

- CSDA Report
- CSDA Update
- Legislative Update
- LAFCo Update
- County Oversight Update

Magner (CSDA President)

Holifield (CSDA Public Affairs Field Coordinator; Coastal Network)

Freeman (Vice Chair RSRPD)

Avila (Special District Rep, LAFCo)

Mishler

8. New Business

9. Adjournment to next meeting on August 1, 2023

President—Kara Ralston
Vice President—Jacque McMillan

Treasurer—Brian Pendleton
Secretary—Brandie Thomas



Ventura County Special Districts Association

VCSDA MEETING MINUTES

Approved

Date:
Motion:
Second:

Tuesday, April 4, 2023

VENTURA COUNTY SPECIAL DISTRICTS

MEMBERS

- Bell Canyon Community Services District
- Calleguas Municipal Water District
- Camarillo Health Care District
- Camrosa Water District
- Casitas Municipal Water District
- Channel Islands Beach Community Services District
- Conejo Recreation & Park District
- Hidden Valley Municipal Water District
- Ojai Valley Sanitary District
- Oxnard Harbor District
- Pleasant Valley County Water District
- Pleasant Valley Recreation & Parks District
- Rancho Simi Recreation & Parks District
- Saticoy Sanitary District
- Triunfo Water and Sanitation District
- United Water Conservation District
- Ventura Port District
- Ventura River Water District

The April 4, 2023 meeting of the Ventura County Special District Association was held in person at The Camarillo Health Care District. No virtual participation was available for this meeting.

1. and 2. CALL TO ORDER AND FLAG SALUTE

The meeting was called to order at 5:43 p.m. President Ralston asked CRPD Vice President George Lange to lead the group in reciting the Pledge of Allegiance.

3. and 4. WELCOME AND INTRODUCTIONS/ ROLL CALL

President Ralston welcomed everyone to the meeting and then called roll:

Members in attendance included: (10 of 18 Districts participating)

- Bell Canyon Community Services:** Richard Levy, Dennis Zine
- Calleguas Municipal Water:** Raul Avila, Anthony Goff, Scott Quady, Thibault Robert
- Camarillo Health Care:** Kara Ralston, Brandie Thomas
- Conejo Recreation and Park:** Charles Huffer, George Lange
- Pleasant Valley Recreation and Parks:** Elaine Magner, Mark Malloy, Mary Otten
- Rancho Simi Recreation and Parks:** Elaine Freeman, Katie O'Brien
- Triunfo Water and Sanitation:** Janna Orkney
- United Water Conservation:** Daniel Naumann
- Ventura Port District:** Brian Pendleton
- Ventura River Water:** Bruce Kuebler, Bert Rapp

Members of the Public participating in the meeting included:

- LAFCo Executive Director Kai Luoma
- Anthony Acosta with The KYA Group

5. APPROVAL OF MINUTES: BOARD MEETING FEBRUARY 7, 2023

Motion to approve the Minutes from the February 7, 2023 membership meeting, Brian Pendleton; Second, Elaine Magner. Voice vote: all in favor, none opposed. Motion carries unanimously.

6. DISTRICT UPDATE

President Ralston invited any members to share a brief update of their district. Bruce Kuebler with VRWD reported that Lake Casitas is up 55 feet and 68% full. Dan Naumann with UWCD shared that Lake Piru is full with overflow. Janna Orkney with TWSD announced Truinfo has it's own headquarters now and will hold it's first board meeting in April. Brian Pendleton with VPD shared information on the annual dredging of Ventura Harbor.

President—Kara Ralston
Vice President—Jacque McMillan

Treasurer—Brian Pendleton
Secretary—Brandie Thomas

7. GUEST SPEAKER

President Ralston introduced guest speaker Anthony Goff, General Manager of Calleguas Municipal Water District. Anthony shared a brief history of Calleguas Municipal Water District and provided information on the district's service areas, distribution of water systems, and current projects and water conditions.

8. TREASURER'S REPORT

Mr. Pendleton reported that he has arranged to meet with Wells Fargo to begin the change of VCSDA Officers on file as authorized signers. Motion to receive and file VCSDA Balance Sheets and Profit and Loss Statements from February 2023 and March 2023, Elaine Freeman; Second, Richard Levy. Voice vote: all in favor, none opposed. Motion carries unanimously.

9. REPORTS AND ANNOUNCEMENTS

CSDA Report - Director Magner reminded members about the Take Action Brief and how this legislation can impact special districts. She emphasized the importance of getting involved and encouraged members to reach out.

CSDA Update - Director Magner provided an update on behalf of Charlotte Holifield. She reminded members about the upcoming Special Districts Legislative Days, May 16 and 17, and General Manager Leadership Summit, June 25-27, and encouraged members to attend.

Legislative Update - Director Freeman reviewed bills on the legislative report and the CARB Report.

LAFCo Update - Director Avila reported on the MSR for Bell Canyon and that the LAFCo Meeting Presentation is on the LAFCo website. He also mentioned the proposed budget for 2023-2024.

County Oversight Update - In the absence of Mishler, Director Malloy provided brief announcement of progress.

10. NEW BUSINESS/ MEMBER ANNOUNCEMENTS

Director Magner discussed the VCSDA's donation to the Special Districts Leadership Foundation and reminded members that anyone can apply for scholarships to the Special Leadership Academy.

President Ralston adjourned the meeting at 7:14 p.m. to the next VCSDA meeting **on June 6, 2023.**

Respectfully submitted,

Brandie Thomas

Brandie Thomas, Secretary to VCSDA

Ventura County Special District Association
Balance Sheet
As of April 30, 2023

	<u>Apr 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Wells Fargo Bank-Cking #0615	11,898.12
Total Checking/Savings	<u>11,898.12</u>
Total Current Assets	<u>11,898.12</u>
TOTAL ASSETS	<u>11,898.12</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	-6,591.82
Net Income	<u>-1,388.60</u>
Total Equity	<u>11,898.12</u>
TOTAL LIABILITIES & EQUITY	<u>11,898.12</u>

Ventura County Special District Association
Profit & Loss
January through April 2023

	<u>Jan - Apr 23</u>
Ordinary Income/Expense	
Income	
Annual Dues	450.00
Monthly Dinner Income	1,425.00
	<hr/>
Total Income	1,875.00
Expense	
Accounting Exp	645.00
Dinner Costs	2,338.06
Meeting Costs	151.91
Office Supplies	29.98
Placques	98.65
	<hr/>
Total Expense	3,263.60
Net Ordinary Income	<hr/> -1,388.60
Net Income	<hr/> <hr/> -1,388.60

Ventura County Special District Association

06/04/23

Balance Sheet

Cash Basis

As of May 31, 2023

	<u>May 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Wells Fargo Bank-Cking #0615	11,948.12
Total Checking/Savings	<u>11,948.12</u>
Total Current Assets	<u>11,948.12</u>
TOTAL ASSETS	<u>11,948.12</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	19,878.54
Unrestricted Net Assets	-6,591.82
Net Income	-1,338.60
Total Equity	<u>11,948.12</u>
TOTAL LIABILITIES & EQUITY	<u>11,948.12</u>

Ventura County Special District Association
Profit & Loss
January through May 2023

	<u>Jan - May 23</u>
Ordinary Income/Expense	
Income	
Annual Dues	450.00
Monthly Dinner Income	1,575.00
	<hr/>
Total Income	2,025.00
Expense	
Accounting Exp	645.00
Dinner Costs	2,338.06
Meeting Costs	151.91
Office Supplies	29.98
Placques	98.65
Tax, License & Fees	100.00
	<hr/>
Total Expense	3,363.60
	<hr/>
Net Ordinary Income	-1,338.60
	<hr/>
Net Income	-1,338.60
	<hr/> <hr/>



Message from the Chair
KARA RALSTON

Welcome to **Spring!**

A.K.A...“Budget Season”, for many of our members! In the midst of many strategic sessions, missions, visions, and needs assessments there are also big plans and hopes, as the world continues to move forward from the effects of a worldwide pandemic.

Also, *(as stated on csda.net blog, 2021/02/30)*, an “annual budget is more than number crunching...”. And indeed it is. Managing a special district requires a skilled balance of the efficient and effective stewardship of public funds and resources, with the needs and priorities of communities and constituents. What a privilege it is to serve in a manner that very literally changes lives for the better.

As a health care district, the last of the restrictive protocols just lifted in May and we’re looking forward to full service and full speed ahead. After more than three fiscal years in a restricted capacity, that brings a certain set of challenges. The workforce is very different than it was, and the work environments are very different, but one thing remains the same...the camaraderie among team members!

There is no substitute for a human connection, and we’re so glad to see each of you at our Chapter meetings! Your perspective and knowledge is so valuable and I appreciate your time in attending!

Always, Kara

VCSDA

First Tuesday, every other month:
(Feb 7, April 4, June 6, Aug 1, Oct 3, & Dec 5)

**All meetings held at
Camarillo Health Care District**

(unless otherwise noted)

3615 E Las Posas Road
Bldg F, Sequoia Rooms 1 & 2, Camarillo, CA

GUEST SPEAKER

June 6, 2023



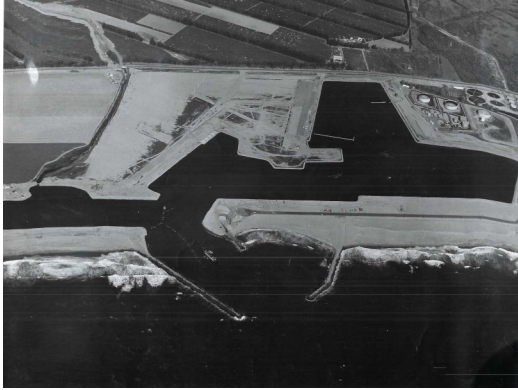
Brian Pendleton
General Manager
Ventura Port District

Brian joined the Ventura Port District in 2015, was promoted to Deputy General Manager and named General Manager in May 2019. The Ventura Port

District owns and operates Ventura Harbor with a diversified portfolio of real estate holdings including Ventura Harbor Village, hotels, marinas, boatyards, commercial fishing and rental housing.

Brian has over three decades of local government and special district experience in commercial revitalization, economic development, real estate and public agency operations, and has worked extensively as a key liaison between the public and private sectors. Brian holds a bachelor’s degree in Public Administration and a master’s degree in Real Estate Development from the University of Southern California and is a licensed Real Estate Broker. Brian also serves on the Executive Boards of the Ventura Chamber of Commerce; Ventura Visitors and Convention Bureau; and Ventura County Special Districts Association.

He and wife, Arlene, an educational counselor with CSUCI’s School of Education are longtime Ventura County residents, where they raised three children.



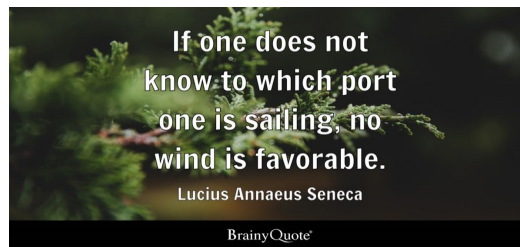
April 30, 1963



1965



1984



VCSDA Board Members



President
Kara Ralston
Camarillo Health
Care District



Vice President
Jacque McMillan
Calleguas Municipal
Water District



Treasurer
Brian Pendleton
Ventura Harbor
District



Secretary
Brandie Thomas
Camarillo Health
Care District