



# Ventura County Special Districts Association

## VCSDA MEETING MINUTES

*Approved*

Date: 8/1/23

Motion: Elaine Freeman

Second: Bruce Dandy

### Tuesday, June 6, 2023

#### VENTURA COUNTY SPECIAL DISTRICTS

##### MEMBERS

- Bell Canyon Community Services District
- Blanchard/Santa Paula Public Library District
- Calleguas Municipal Water District
- Camarillo Health Care District
- Camrosa Water District
- Casitas Municipal Water District
- Channel Islands Beach Community Services District
- Conejo Recreation & Park District
- Hidden Valley Municipal Water District
- Ojai Valley Sanitary District
- Oxnard Harbor District
- Pleasant Valley County Water District
- Pleasant Valley Recreation & Parks District
- Rancho Simi Recreation & Parks District
- Saticoy Sanitary District
- Triunfo Water and Sanitation District
- United Water Conservation District
- Ventura Port District
- Ventura River Water District

The June 6, 2023 meeting of the Ventura County Special District Association was held in person at Camarillo Health Care District. No virtual participation was available for this meeting.

#### 1. CALL TO ORDER

The meeting was called to order at 5:33 p.m. President Ralston asked PVRPD Vice Chair Mark Malloy to lead the group in reciting the Pledge of Allegiance.

President Ralston welcomed everyone to the meeting and then called roll:

Members in attendance included: (11 of 19 Districts participating)

**Blanchard/Santa Paula Public Library:** Justin Formanek

**Calleguas Municipal Water:** Jacque McMillan, Raul Avila, Thibault Robert

**Camarillo Health Care:** Kara Ralston, Brandie Thomas, Michelle Rogers

**Conejo Recreation and Park:** Charles Huffer, George Lange, Jim Friedl, Nellie Cusworth, Doug Nickles

**Oxnard Harbor District:** Michelle Kinnun

**Pleasant Valley Recreation and Parks:** Elaine Magner, Mark Malloy, Mary Otten

**Rancho Simi Recreation and Parks:** Elaine Freeman, Kate O'Brien, Dan Paranick

**Triunfo Water and Sanitation:** Janna Orkney

**United Water Conservation:** Bruce Dandy, Daniel Naumann

**Ventura Port District:** Brian Pendleton, Todd Mitchell

**Ventura River Water:** Bruce Kuebler, Bert Rapp

Members of the Public attending:

CSDA - Charlotte Holifield

CSDA Finance Corporation - Bill Morton

Gold Coast Transit - Vanessa Rauschenberger

The KYA Group - Anthony Acosta

#### 2. APPROVAL OF MINUTES: BOARD MEETING APRIL 4, 2023

Motion to approve the Minutes from the April 4, 2023 membership meeting, Elaine Magner; Second, Kate O'Brien. Voice vote: all in favor, none opposed. Motion carries unanimously.

#### 3. TREASURER'S REPORT

Treasurer Pendleton reported that he has filed an update of new board leadership positions with the California Secretary of State and will be temporarily using the Ventura Port District's physical address for VCSDA business. He informed that the Bookkeeper will be filing the taxes for 2022. Mr. Pendleton reported on the April 2023 and May 2023 balance sheets.

President—Kara Ralston  
Vice President—Jacque McMillan

Treasurer—Brian Pendleton  
Secretary—Brandie Thomas

Treasurer Pendleton suggested a motion to approve 2023/2024 membership dues at the current \$150 for Regular Membership and \$300 for Associate Membership. Vice President Jacque McMillan stated she disagrees with the current rates and believes the rates are too high for the limited access. She recommended \$150 for Regular Membership and \$75 for Associate Membership. Discussion took place among members and focused on possibility of more business affiliates joining VCSDA with lower rates. Motion to approve Regular Membership at \$150 annually and Associate Membership at \$75 annually, Bruce Dandy; Second, Elaine Magner. Voice vote: all in favor, none opposed. Motion carries unanimously.

#### **4. DONATION TO SDLF SCHOLARSHIP FUND**

Consideration of donation to the SDLF scholarship fund to present at CSDA Annual Conference. Motion to approve a \$2324.00 donation to the SDLF, Brian Pendleton; Second, Kate O'Brien. Voice vote: all in favor, none opposed. Motion carries unanimously.

#### **5. GUEST SPEAKER**

President Ralston introduced guest speaker Brian Pendleton, General Manager of Ventura Port District. Mr. Pendleton provided a brief background on how the district was established by election and formed pursuant to the Harbors and Navigation Code and gave an overview of its mission and guiding principles. He discussed the challenges of atmospheric river events and how dredging activities renourish and restore our beaches. He expressed the districts commitment to providing a safe harbor, and supporting tourism, beaches, shopping, recreation, boating, and fishing.

#### **6. MEMBER ANNOUNCEMENTS**

President Ralston announced the VCSDA website and logo are being revised and advised members to submit representative photos for use on the site.

#### **7. REPORTS**

**CSDA Report** - CSDA President Magner reminded members about ballot measures the Board of Directors should have received and emphasized the importance to CSDA and encouraged voting which ends July 14th. She mentioned that the General Manager Leadership Summit is looking for coaches for training at the annual conference.

**CSDA Update** - Charlotte Holifield with CSDA reported on AB 1637; two weeks ago special districts were amended out of the bill. She advised members to participate in the free webinar on the redistricting act for those districts still electing at large to be prepared for this an issue as this may affect them. She encouraged members to visit the Take Action page, now accessible on the VCSDA chapter website. Charlotte reminded members of the upcoming General Manager Leadership Summit, June 25-27, 2023.

**Legislative Update** - Director Freeman reviewed assembly bills on the legislative report and will send out the initiative Reform California for review after the meeting.

**LAFCo Update** - Director Avila reported budget for 2023-2024 was adopted at their last meeting. He confirmed that LAFCo Executive Director will be the guest speaker at the VCSDA chapter meeting, August 1, 2023.

**County Oversight Update** - Mike Mishler's update reported at the April 14th meeting, VCCOB approved the request from City of Port Hueneme to dissolve their successor agency. This was the first Ventura County city to dissolve their successor agency. All property was sold, no legal issues, and all bonds paid.

#### **8. NEW BUSINESS**

Director George Lange with CRPD announced they held their 1st Concert in the Park this season and had a great turnout with nearly 4000 people in attendance.

President Ralston adjourned the meeting at 7:03 p.m. to the next VCSDA meeting **on August 1, 2023.**

Respectfully submitted,

*Brandie Thomas*

Brandie Thomas, Secretary to VCSDA