



# Ventura County Special Districts Association

# VCSDA MEETING MINUTES

*Approved*

Date: 2/4/2025

Motion: Elaine Magner

Second: Bev Dransfeldt

## Tuesday, December 3, 2024

### VENTURA COUNTY SPECIAL DISTRICTS

#### MEMBERS

- Bell Canyon Community Services District
- Blanchard/Santa Paula Public Library District
- Calleguas Municipal Water District
- Camarillo Health Care District
- Camrosa Water District
- Channel Islands Beach Community Services District
- Conejo Recreation & Park District
- Hidden Valley Municipal Water District
- Ojai Valley Sanitary District
- Oxnard Harbor District
- Pleasant Valley County Water District
- Pleasant Valley Recreation & Parks District
- Rancho Simi Recreation & Parks District
- Saticoy Sanitary District
- Triunfo Water and Sanitation District
- United Water Conservation District
- Ventura Port District
- Ventura River Water District

The December 3, 2024 meeting of the Ventura County Special District Association was held at Camarillo Health Care District.

### 1. CALL TO ORDER

The meeting was called to order at 5:38 p.m. President Ralston asked George Lange with Conejo Recreation and Park to lead the group in reciting the Pledge of Allegiance.

President Ralston welcomed everyone to the meeting and roll was called:

Members in attendance included: (7 of 19 Districts participating)

**Camarillo Health Care:** Kara Ralston, Michelle Rogers, Brandie Thomas

**Conejo Recreation and Park:** Jim Friedl, Chuck Huffer, George Lange

**Oxnard Harbor:** Letitia Austin

**Pleasant Valley Recreation and Parks:** Elaine Magner, Mark Malloy, Mary Otten

**Rancho Simi Recreation and Parks:** Elaine Freeman, Kate O'Brien, Dan Paranick

**Ventura Port:** Brian Pendleton

**Ventura River Water:** Bruce Kuebler

Members of the Public attending:

**CSDA -** Richelle Noroyan

**The KYA Group -** Anthony Acosta

**Retired Board Member of UWCD -** Bruce Dandy

### 2. APPROVAL OF MINUTES: BOARD MEETING OCTOBER 1, 2024

Motion to approve the Minutes from the October 1, 2024 membership meeting, Elaine Magner; Second, Mark Malloy; Voice vote: All in favor, none opposed. Motion carries unanimously.

### 3. BYLAWS AMENDMENT; SECTION 2.5

Motion to approve amending the bylaws to include the membership dues and "per meal" price, and revising the Associate Membership to Associate/Retiree Membership, Elaine Freeman; Second, Brian Pendleton; Voice Vote: All in favor, none opposed. Motion carries unanimously.

### 4. CHAPTER SUSTAINABILITY DISCUSSION

President Ralston presented on topics for chapter sustainability. Discussion included chapter purpose review, meeting structure, dues and fees, and leadership structure.

President—Kara Ralston  
Vice President—Jacque McMillan

Treasurer—Brian Pendleton  
Secretary—Brandie Thomas

## 5. FINANCIAL REVIEW

Mr. Pendleton reported on September 2024 and October 2024 Profit and Loss and Balance Sheets.

## 6. REPORTS

**CSDA Report** - CSDA President Elaine Magner announced the end of her term as CSDA President. She will remain on the PVRPD Board of Directors. She also encouraged all districts to earn their Transparency Certificate.

**CSDA & Legislative Update** - Richelle Noroyan reported that she has visited 100 of the 180 special districts in her coverage area. She thanked all those who have hosted her visits. She announced dates for the upcoming events in 2025 and referred members to the new 2025 Professional Development Catalog.

**LAFCo Update** - Nothing reported.

## 7. NEW BUSINESS/MEMBER ANNOUNCEMENTS

Nothing reported.

President Ralston adjourned the meeting at 7:15 p.m. to the next VCSDA meeting **on February 4, 2024.**

Respectfully submitted,

*Brandie Thomas*

Brandie Thomas, Secretary to VCSDA